



2018 – 2019
GLADES MIDDLE SCHOOL BAND
MUSIC INSTRUMENT RENTAL CONTRACT

Instrument Type _____ Brand _____ Model _____

M-DCPS PC # _____ Factory Serial # _____

Supplied with the Instrument (Check all that apply)

Case	Case/Lock Key	Case Strap	Instrument Stand	Instrument Strap/Sling
Bocal / Neck	Joint Cap	End Plug	Joint Plug(s)	
Grease	Oil	Cleaning Rod/Snake	Instrument Cloth	Swab
Strings	Bow	Rosin		Mallets
Mouthpiece		Mouthpiece Cap/Case	Ligature	Reed Case

Other Items or Details _____

INSTRUMENT RENTAL FEE

Amount is \$25.00 paid in Cash or Money Order to Glades Middle School

Paid Date: ____/____/____ Receipt No. _____

**NOTE:
THERE WILL BE NO REFUND OF THE BAND
FEE PAID TO THE SCHOOL AFTER THE
FIRST MONTH OF SCHOOL.**

INSTRUMENT RENTAL AGREEMENT

We acknowledge the receipt of the above instrument and accessories and agree to the following:

- To be personally responsible for the safe –keeping of this instrument and to return it immediately to the school upon request of the director or principal.
- To maintain the instrument in good playing condition at all times, keep the instrument clean and polished, and have it repaired as deemed necessary and/or requested by the director (Includes string, cork and pad replacements)
- To pay current replacement value in the event of loss or covered through independent coverage.
- To have the instrument assessed at the end of the contract period and pay a fair assessment for all damage in excess of normal wear and tear.
- To allow no unauthorized person to play, handle, or use this instrument without specific permission of the director.
NOTE: This instrument may be assigned to more than one student. Each student shall be afforded equal home practice time and taken into consideration for any repair assessment. Repairs due as a result of damage or neglect other than normal wear and tear will be paid for by the student(s) responsible.
- Excessive neglect or abuse of a school owned instrument by a student will result in removal of the instrument
- Instrument rentals are available to students enrolled and active participating in the instrumental music program.
- Noncompliance of the above rental policies can result in the permanent removal of the school instrument from the student.

I have read the above policies and understand my responsibilities.

Student's Name _____ ID _____ Grade _____ Student Phone (____) _____

Home Address _____ Miami, FL _____

Parent's/Guardian's Name Printed _____ Parent Phone (____) _____

Student's Signature _____ Date ____/____/____

Parent/Guardian Signature _____ Date ____/____/____

Band Director's Signature _____ Date ____/____/____

Date Issued ____/____/____ Condition _____

Date Returned ____/____/____ Condition _____

Assessment Paid \$ _____ Receipt # _____ Vendor _____



MIAMI-DADE COUNTY PUBLIC SCHOOLS
 1450 N.E. 2nd Avenue, Miami, Florida 33132
APPROVAL OF OFF-SITE USE OF SCHOOL BOARD PROPERTY

SECTION A

LOCATION NUMBER 6211 SCHOOL/DEPARTMENT Glades Middle School / Fine Arts - BAND

PURPOSE/USE Student assigned will practice with the school instrument at home and perform at school concerts & field trip venues for concerts, assessments or competitions. This has been pre-approved by Mr. Illá (Director of Bands) Mr. Siles (Assistant Principal) and Mrs Valdes-Garcia (Principal).

LOCATION OF USE HOME OTHER Venues for School Concerts and Field Trip Performances.

TYPE OF PROPERTY (EQUIPMENT) _____

PROPERTY CONTROL NUMBER _____	SERIAL NUMBER _____	PROPERTY TO BE RETURNED <u>Friday May 31, 2019</u>
<i>(Description)</i>		

PERSON PROPERTY IS ASSIGNED TO:
(If Student, Also Complete Section B)

 (PRINT) (Last) (First)

DATE _____

SIGNATURE _____

EMPLOYEE NO. _____
(If Applicable)

APPROVED BY:

270412 ILLA CHRISTOPHER
 (PRINT) (Last) (First)

DATE _____

SIGNATURE _____
(Principal/Administrator)

SECTION B

STUDENT NAME _____ DSIS ID NUMBER _____

PARENT/
 GUARDIAN NAME _____

HOME ADDRESS _____ PHONE NUMBER _____

STUDENT/PARENT/GUARDIAN STATEMENT OF RESPONSIBILITIES:

1. Reasonable precautions will be taken to maintain the security of the equipment.
2. If the equipment or any of its accessories are lost or stolen, the police will be notified as well as the school/department mentioned above.
3. The equipment and accessories will be returned no later than the date noted above.
4. The equipment is to be used for School Board business.
5. In the event of theft, vandalism, or loss of equipment, the District reserves the right to pursue restitution.

STUDENT SIGNATURE _____ DATE _____

PARENT/GUARDIAN SIGNATURE _____ DATE _____

SECTION C PROPERTY RETURN

GOOD CONDITION
 OTHER, EXPLAIN _____

RECEIVED BY _____ DATE RECEIVED _____

SIGNATURE _____